

STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck

Email: clerk@stetchworth-pc.gov.uk

Minutes

21st October 2025 at The Ellesmere Centre (Small Hall) at 7pm
THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Present: Cllr Bell- Chair (WB), Saunders Vice (PS), Puddick (JP) and Sharp (AS). County Councillor Jonny Edge (JS) and two members of the public.

211025/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))

Councillor France, Breen and Kempton – apologies accepted.

211025/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors AS – 211025/7 (2) and 25/00929/FUL

211025/3 Open Forum for Public Participation

A member of the public gave a presentation on 211025/7 (1), which had been circulated to all Councillors before the meeting. An in-depth discussion took place, with input from District and County Councillors, who provided explanations of the required processes, and they explained that while the matter is recognised, it is not a current County/national priority and would take considerable time to reach priority soon. It was noted that private independent landowners may be able to assist in the short term and they should be contacted. AS to provide contacts that could be willing to investigate.

211025/4 To Approve the Minutes of Stetchworth Parish Council held on 19th August 2025

It was unanimously **RESOLVED** to approve the Parish Council meeting minutes of 19th August 2025 as a true and accurate record of the meeting. Motion carried. **Proposed WB Seconded PS**

211025/5 District & County Councillors' Reports

Couty Councillor JE and sent a full written report to council prior to the meeting. JE noted that the resurfacing works to the Kings Head Dullingham is now due to take place 24th November 2025.

District Councillor AS gave a verbal report to Council. AS noted, all residents should now have had notification on the changes to Refuse and Recycling collections starting in June 2026, a representative on the District Councillor will be at The Ellesmere Centre on Friday 24th October 2025 for residents to attend should they have any questions.

Both highlighted the Local Government Reorganisation and Kingsway Consultation.

211025/6 The Ellesmere Centre Report

AS gave a brief report noting that the Planning Application for the first floor over the existing squash court, through floor it to provide wheelchair access, new fire escape doors and emergency escape stair, new windows to SE elevation had been submitted and a small working group had been formed to progress the matter.

The Postmistress is currently unwell meaning the Post Office is currently closed. The Ellesmere are working with the Post Office to find cover.

211025/7 Council Business:

1. Cycle Lane Proposal

The council acknowledges the intent behind the proposal but felt that there are other current priorities which would more effectively enhance active travel for residents and thanked the member of public for their presentation.

2. To discuss the request from the PCC to pay the Latta Hire one off service invoice

The Parish Council unanimously **RESOLVED** to approve the payment of £38.40 to the PCC.

Proposed WB Seconded PS

3. Parking Issues and LHI

The Parish Council discussed the ongoing parking issues on High Street, caused by Nursery parking. The Parish Council had engaged with the local PCSO's and also Cambridgeshire County Council Local Highways Officers. Due to the imminent safety concerns, a meeting will be arranged with the nursery. WB and AS to progress.

4. Broken Play area equipment

It was noted that the broken See Saw was not operational.

5. Purchase of a Wreath for Remembrance Sunday

It was unanimously **RESOLVED** to approve the sum of £25.00 for a memorial wreath for the service in November 2025.

Proposed WB Seconded PS

6. LGR Preferred Options

The Parish Council had discussed the available options and gave informal support for Option A (majority). AF will attend the upcoming online meeting of the Woodditton Parishes, with the matter to be considered formally in November meeting.

7. Kingsway Solar

The Parish Council discussed the consultation and sought input from District and County councillors. It was agreed the council would not submit a response.

211025/8 a) Finance - to approve accounts for payment:

August

HMRC, Wages and Expenses	BACs	£676.98
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RH Landscapes – Grass cutting	BACs	£456.00
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TBM – Microsoft 365 and domain and support	BACs	£69.75
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Unity Trust Bank – service charge	BACs	£6.00
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The Ellesmere Centre – VJ Donation	BACs	£200.00
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Wayne Bell – padlock	BACs	£28.77
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H Kemp-Reynolds – Bench repair	BACs	£298.36
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September

HMRC, Wages and Expenses	BACs	£520.40
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Unity Trust – Service Charge	BACs	£6.00
TBM – Microsoft 365 and domain and support	BACs	£33.75
Ellesmere Centre – Hire	BACs	£12.00
RH Landscapes – Grass Cutting	BACs	£312.00
October		
HMRC, Wages and Expenses	BACs	£577.73
Unity Trust – Service Charge	BACs	£6.00
TBM – Microsoft 365, domain and support	BACs	£33.75
RBL Wreath Donation	BACs	£25.00
RH Landscapes – Grass Cutting	BACs	£312.00
Redshoes – Payroll Services	BACs	£50.40
Play and Leisure – Seesaw parts	BACs	£470.47
Mr M Whymer – Grass Cutting	BACs	£250.00
MWP – See Saw Repair work	BACs	£120.00
Scribe – Account Renewal	BACs	£391.68
Stetchworth PCC- LHL Service reimbursement	BACs	£38.40

The bank reconciliation and all payments were
were **APPROVED** unanimously. Motion carried.

- b) To note monies received:
ECDC – 2nd Instalment Precept £10039.50
Unity Trust Bank Interest £184.44
- c) To accept bank reconciliations for 30th September 2025
The bank reconciliation and all payments were
were **APPROVED** unanimously. Motion carried

Proposed WB Seconded PS

211025/9

Planning

(a)

To receive planning application decisions and tree works: -

25/00720/FUL 10 Coopers Close, Stetchworth - Approved

Single storey rear extension

25/00681 76 High Street, Stetchworth - Approved

Enlarging three windows to the east elevation, infill of shelter on the east elevation, removal of secondary front door, demolish single garage, reinstate garden wall on boundary, conversion of double garage and construction of new orangery.

25/00980/TPO 8 Ley Road, Stetchworth - Approved

T1 Ash re-pollard, T2 Sycamore – Reduce

25/00929/FUL Ellesmere Centre, Stetchworth – pending consideration

First floor over the existing squash court, through floor it to provide wheelchair access, new fire escape doors and emergency escape stair, new windows to SE elevation.

(b)

To consider planning applications received: -

211025/10

Date of Next Meeting & Matters for Future Consideration –6th November 2025 at 8pm Gredley Room, The Ellesmere Centre.
The Parish Council will now meet bi-monthly on first Thursday of that month at 8pm in the Gredley Room, starting on 6th November 2025.

Meeting closed at 20.13

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K Peck
Clerk and RFO
Stetchworth Parish Council

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W Bell
Chair

To be signed at the next meeting of the Parish Council on 6th November 2025